

DISCRIMINATION IS PROHIBITED

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 REQUIRES THAT FEDERALLY ASSISTED PROGRAMS BE FREE OF DISCRIMINATION. THE **TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION, DIVISION OF MENTAL RETARDATION SERVICES** ALSO REQUIRES THAT ITS ACTIVITIES BE CONDUCTED WITHOUT REGARD TO RACE, COLOR, OR NATIONAL ORIGIN.

Prohibited Practices Include:

- Denying any individual any services, opportunity, or other benefit for which he or she is otherwise qualified;
- Providing any individual with any service or other benefit, which is different or is provided in a different manner from that which is provided to others under the program;
- Subjecting any individual to segregated or separate treatment in any manner related to his or her receipt of service;
- Restricting any individual in any way in the enjoyment of services; facilities; or any other advantage, privilege, or benefit provided to others under the program;
- Adopting methods of administration that would limit participation by any group of recipients or subject them to discrimination;
- Addressing an individual in a manner that denotes inferiority because of race, color, or national origin;
- Subjecting any individual to incidents of racial or ethnic harassment, the creation of a hostile racial or ethnic environment, and a disproportionate burden of environmental health risks on minority communities.

Should you feel you have been discriminated against, please contact the local Title VI coordinator.

Name: _____ Title: _____

Address: _____

Phone Number: _____ Fax: _____

- **Any individual may file a Title VI complaint with the below listed entities.**

It is preferable that complaints be registered at the local level first.

**DIVISION OF MENTAL RETARDATION SERVICES
TITLE VI COMPLIANCE DIRECTOR**

BRENDA D. CLARK

500 DEADERICK STREET NORTH

ANDREW JACKSON BUILDING, 15TH FLOOR

NASHVILLE, TN 37243

(615)253-6811 OR 1-800-535-9725

OR

**U.S. DEPARTMENT OF HEALTH AND
HUMAN SERVICE**

REGIONAL MANAGER, OFFICE FOR CIVIL
RIGHTS – REGION IV

ATLANTA FEDERAL CENTER, SUITE 3B70

61 FORSYTH STREET, S.W.

ATLANTA, GA 30303

(404) 562-7886

Service Recipient or Legal Representative Date

Service Provider

Agency Representative Date